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EXPLANATION: FOOD SERVICE MANAGEMENT

The revisions to this policy in MSBA's 2014B Update added language stating that all foods and beverages sold or served to students during the school day must meet the nutrition standards established by the U.S. Department of Agriculture (USDA). While adhering to the USDA standards for all foods *served* to students during the school day is a good practice, it is not required by law. The law only requires that foods *sold* to students meet the nutrition standards established by the USDA. Common situations where food is provided but not sold include classroom parties and activities. In those situations, the district may allow foods that do not meet the required nutrition standards.

MSBA has corrected this language in this policy and ADF and ADF-AP1.

<i>MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.</i>					
	Board Secretary		Business Office		Coaches/Sponsors
	Facility Maintenance	X	Food Service		Gifted
	Human Resources		Principals		Library/Media Center
	Health Services		Counselor		Special Education
	Transportation		Public Info/Communications		Technology

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DRAFT

FOOD SERVICE MANAGEMENT

The food service program provided by the school district is designed to provide nutritious school meals, snacks and milk to district students in accordance with law. The food service program operates as an integral part of the total school program and contributes to the district's efforts to improve student achievement.

The superintendent, in cooperation with the food service director, is charged with implementing Board policy as it pertains to the school food service program and making recommendations to the Board about the program and food service personnel. Food service personnel in the schools will be directly responsible to the food service director.

The school food service program will comply with all applicable laws, ordinances, rules and procedures pertaining to health, sanitation, storage and the service of foods. The district will meet all state and federal requirements necessary for participation in school meal programs. The principal of each school shall administer the food service program in his or her school. Each building principal is responsible for ensuring a safe dining environment and coordinating the food service program with instructional activities and other school and district programs as appropriate.

The food service director is responsible for ensuring that all foods and beverages sold ~~or served~~ to students during the school day on any property under the jurisdiction of the district meet the nutrition standards established by the U.S. Department of Agriculture (USDA). The food service director will maintain records verifying that all foods meet required nutrition standards or will document any applicable exemption.

Receipts

1. The principals will be responsible for collection of meal receipts from their respective units. These receipts shall be deposited in the school district funds as instructed by the office of the superintendent of schools.
2. Deposits shall be entered in the district financial records as all other receipts, and a separate record of each meal program shall be kept.

Expenditures

1. Expenditures of the meal program shall be paid as all other bills of the Board of Education.
2. Expenditures must be approved by the superintendent and food services supervisor before payment shall be made.

3. All expenditures shall be recorded to the district financial records as required by law, and a record of expenditures separately, by program, shall be kept.

Meal Prices and Charges

Meal prices shall be established annually by the Board of Education in accordance with law.

Unless meals are provided at no charge, the district expects students and employees to pay for meals prior to or at the time of receipt. The ability to charge meals is a privilege, not a right, and is subject to the limitations established in administrative procedures.

A student may charge one day if he or she forgets meal money or ticket. The charge must be paid the next day.

Contracted Food Services

The district will contract with a third party to administer its meal services if the Board, after consultation with the superintendent, determines it is in the best interest of the district and its students to do so. Contracted food services will be bid in accordance with state and federal law and Board policy.

Nondiscrimination Statement

No person shall, on the basis of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of or otherwise be subject to discrimination under a school nutrition program for which the district receives federal financial assistance from the USDA Food and Nutrition Service. School nutrition programs include the National School Lunch Program, the Special Milk Program, the School Breakfast Program and the Summer Food Service Program.

Community Use of Food Service Facilities

Outside organizations that use food service facilities may be charged a fee in accordance with Board policy. The food service director will ensure that supplies provided for the regular food service program, including USDA commodities, are not used by outside organizations.

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Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

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Adopted: 08/08/1994

Revised: 06/13/2005; 09/15/2014;

Cross Refs: ADF, District Wellness Program
DLB, Salary Deductions
JHCF, Student Allergy Prevention and Response
KG, Community Use of District Facilities

Legal Refs: §§ 167.201, .211, RSMo.
Richard B. Russell National School Lunch Act, 42 U.S.C. §§ 1751 - 1760
Child Nutrition Act, 42 U.S.C. §§ 1777-1785

Camdenton R-III School District, Camdenton, Missouri